

## High School Diploma, GED, CHSPE, and Foreign Education

- A High School diploma or a transcript showing high school graduation. In place of a diploma or transcript, a letter from a school official on school letterhead stationery indicating high school graduation and date is acceptable as proof of high school completion.
- **GED (General Education Development) verification:** The applicant must present verification of GED final scores. Each score must be at least 35. All five scores together must average 45 or more. To request a copy of your GED transcript or certificate, visit <http://www.cde.ca.gov/ta/tg/gd>.
- **CHSPE (California High School Proficiency Examination):** called “Certificate of Proficiency” is legally equivalent to a high school diploma. For more information contact California Proficiency Testing at (866) 342-4773.
- **Foreign and Non-Accredited Schools:** The applicant must submit an official copy of their foreign transcripts to QTD. Transcripts must be translated word-for-word and notarized. Applicant must successfully passed the California High School and Academics Equivalency Exam proctor at QTD with a 75% in General Math, General English, and General Science. For applicants that took the Armed Services Vocational Aptitude Battery with a score of 50 or more, they are exempt from taking the California High School and Academics Equivalency Exam.
- **Foreign Diploma and Transcripts Evaluation:** Applicants that have not had their diploma or transcripts evaluated can have it completed through QTD. The applicant must submit physical copies of all diploma, official transcripts, and complete an application with an advisor. An evaluation fee must be paid at the time of submission. QTD will not accept photocopies or unofficial transcripts.

QTD will verify the authenticity of all documents provided, verify the accreditation of the foreign school to ensure their graduating curriculums are in line with the graduating requirements set forth by the California Department of Education. Upon evaluation completion, applicant will be provided with a U.S. diploma and transcripts from QTD reflecting the course equivalency. The date reflected on the producing U.S. diploma will correspond with the date shown on the original diploma or transcripts.

In the event the applicant does not meet the high school equivalency after the evaluation, QTD will provide the applicant with a breakdown of the remaining courses that must be fulfilled prior to being awarded a U.S. high school diploma. Courses can be taken and completed through QTD or at any accredited schools. Applicant will have the opportunity to appeal the accuracy of such evaluation should they disagree with the final outcome.